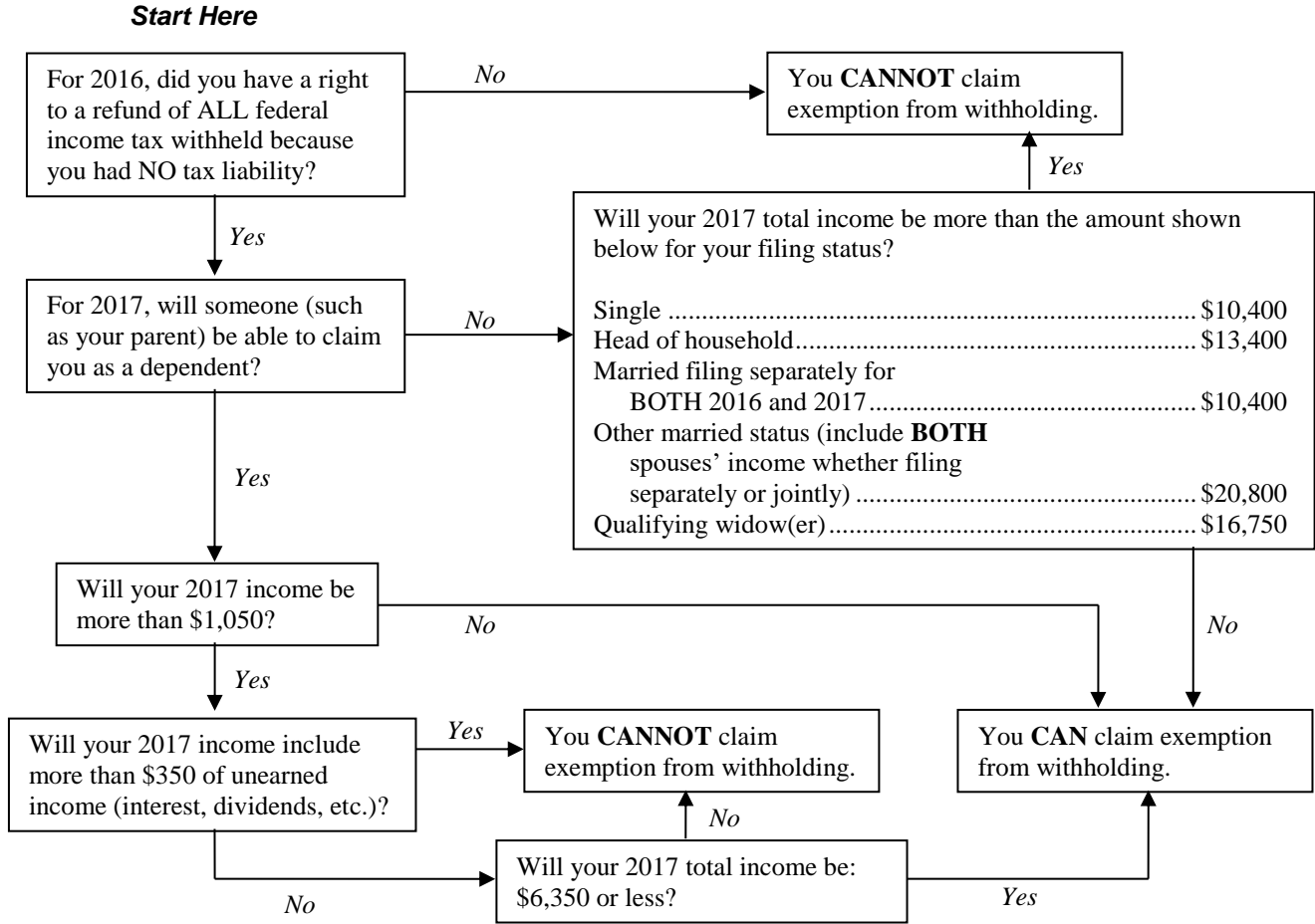


CAN I CLAIM EXEMPT ON MY FEDERAL TAX FORM?

If you are a student, you are not automatically exempt. However, you may qualify to be exempt from paying Federal taxes. Please follow the chart below to determine your eligibility.

Note: Do not use this chart if you are 65 or older or blind, or if you will itemize your deductions, or claim exemptions for dependents, or claim tax credits.



To claim exempt, you must submit a W-4 Form. Do **not** complete lines 5 and 6. Enter "Exempt" on line 7.

W-4 Form Department of the Treasury Internal Revenue Service		Employee's Withholding Allowance Certificate		OMB No. 1545-0074 2017
▶ Whether you are entitled to claim a certain number of allowances or exemption from withholding is subject to review by the IRS. Your employer may be required to send a copy of this form to the IRS.				
1	Your first name and middle initial First Name	Last name Last Name	2	Your social security number Social Security #
Home address (number and street or rural route)		Address		
City or town, state, and ZIP code				
3	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Married, but withhold at higher Single rate. <small>Note: If married, but legally separated, or spouse is a nonresident alien, check the "Single" box.</small>			Check Status
4	If your last name differs from that shown on your social security card, check here. You must call 1-800-772-1213 for a replacement card. ▶			
5	Total number of allowances you are claiming (from line H above or from the applicable worksheet on page 2)	5		
6	Additional amount, if any, you want withheld from each paycheck	6	\$	
7	I claim exemption from withholding for 2017, and I certify that I meet both of the following conditions for exemption. <ul style="list-style-type: none"> • Last year I had a right to a refund of all federal income tax withheld because I had no tax liability, and • This year I expect a refund of all federal income tax withheld because I expect to have no tax liability. If you meet both conditions, write "Exempt" here. ▶			EXEMPT
Under penalties of perjury, I declare that I have examined this certificate and, to the best of my knowledge and belief, it is true, correct, and complete.				
Employee's signature (This form is not valid unless you sign it.) ▶		Signature		Date
8	Employer's name and address (Employer: Complete lines 8 and 10 only if sending to the IRS.)		9	Office code (optional)
			10	Employer identification number (EIN)
For Privacy Act and Paperwork Reduction Act Notice, see page 2.		Cat. No. 10220Q		Form W-4 (2017)

Note: You must submit a new W-4 Form by February 15 each year to continue your exemption.

Information provided by the IRS. For more information go to <http://www.irs.gov/pub/irs-pdf/p505.pdf> (Publication 505).